

Policy C12: Use of Motor Vehicles (Girls)

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12.1. Introduction

The School is keen to promote independence on the part of pupils, including the freedom to travel independently using their own motor vehicles when qualified to do so. The School is aware however of the very real risks posed by the use of cars and other motor vehicles, especially in the hands of young and inexperienced drivers. With that in mind, the School's permission for girls to bring cars, motorbikes or scooters to School is given by the Senior Deputy Head on a case by case basis (with the School's decision being final) and subject to conditions. We require the agreement of both girls and their parents or guardians to those conditions and the help of their parents or guardians in ensuring that the School's requirements are met.

See also Policy A4: Behaviour (girls)

12.2. The School's Requirements and Rules

- It is the exclusive responsibility of the girl and her parents or guardian to ensure that she has satisfied all legal requirements to enable her to drive the motor vehicle. This must include having (as appropriate) a valid driving licence, insurance, road fund licence and MoT Certificate. The girl must produce the originals of these documents for examination promptly if requested by the School to do so.
- No girl may bring a motor vehicle to School until she has delivered to the Senior Deputy Head a form of Consent and Agreement ("the Consent Form") in the form set out in this policy completed and signed by the girl and all persons having parental responsibility for her and has obtained his agreement to her doing so.
- Vehicles must be parked in the School's main car park or where directed to park by the School's Estate staff.
- Immediately, (or as soon as practicable) after the girl arrives at School, she must deposit the key to her vehicle or other ignition device with her Housemistress for safekeeping and she will not be entitled to ask that the key be returned to her until immediately before
 - a Leave Out or School holiday in the case of a Boarder
 - after lessons or an after-school activity
 - before she makes a journey sanctioned below.
- It is intended that the vehicle should be used as a means of transport between School and home and not to make any other journey starting from School premises. No other use of the vehicle is permitted without prior agreement.
- If a girl does wish to make a journey other than to her home starting from School premises it is required that:
 - this is discussed in advance with the girl's Housemistress
 - a person with parental responsibility for the girl confirms his or her agreement to the making of that journey in advance with the most senior member of house staff on dutyit should not be assumed that permission will automatically be given and the Housemistress's decision is final
- No girl may transport **another girl** from the School in her car (except in the case of a sister named in the Consent Form) on any occasion other than with the express permission of that girl's parents given directly to the Senior Deputy Head. This should be given by completing Form 2 below and delivering it to the Senior Deputy Head.

- All the indicated speed limits on campus must be observed.
- No girl may drive having consumed any alcohol in the preceding twelve hours.
- Pillion passengers must not be carried on motorbikes or scooters.

12.3. Legal Liability

- The School accepts no liability for any damage however caused to the vehicle while on School premises and it is agreed that is kept on School premises at the owner's risk.
- The vehicle must never be used for School business.

12.4. Consequences of Breach

- Any breach of the restrictions or requirements set out in this policy may, in addition to any other sanction imposed, result in permission to bring the motor vehicle being withdrawn, either temporarily or permanently, in which case it is required that the vehicle be taken home as soon as can appropriately be arranged and not used for travel to School until renewed permission is given.
- The Senior Deputy Head will inform parents by email if the privilege is withdrawn and parents are required to ensure that their daughter does not travel to School using the vehicle again until it has been agreed that she may do so.

12.5. Consent Form

This form signed by all persons with parental responsibility for the girl and by the girl, must be provided to the Senior Deputy Head before the vehicle is used for journeys to School.

Sue Baillie
Head

Date Agreed February 2020
Review Date September 2021

QM Form of Consent and Agreement (1)

**Policy C12: Use of Motor Vehicles (girls)
Consent for driver**

Name of girl: _____

Type of Vehicle: _____ **Model:** _____

Reg. No: _____ **Colour** _____

We, being all persons with parental responsibility for the girl named above together with that girl confirm that we have read and agree to be bound by the provisions of School Policy C12.

We, as persons with parental responsibility for the girl give our consent to using her motor vehicle for journeys to and from school and such additional journeys as may be permitted under the School's rules.

We agree that our daughter may carry her sister/s listed below with her in her car:

Parents with Responsibility:

Signed _____

Name _____

Date _____

Named Driver:

Signed _____

Name _____

Date _____

Senior Deputy Head's Signature: _____

Date: _____

QM Form of Consent and Agreement (2)

**Policy C12: Use of Motor Vehicles (girls)
Consent for passenger**

Name of girl: _____

We, being one of the/all person(s) with parental / guardian responsibility for the girl named above, give our consent for her to be driven by the following named driver for the purposes stated below:

Name of driver: _____

Circumstances in which she may be driven by the named driver:

Parents / Guardians with Responsibility:

Signed _____

Name _____

Date _____

Senior Deputy Head's Signature: _____

Date: _____